



POSITION DESCRIPTION

Position Title:	Counsellor
Reports to:	Manager
Classification:	SACS Award 5 (Full time 38 hrs p/w: \$55,083 per annum)
Goal of Position:	To provide appropriate treatment interventions for young people between the age of 12-25 years who are 'at risk of' or engaging in the use of illicit drugs and who are wishing to reduce, cease or become safer within that use. Additionally, address associated and contributing issues ,as well as providing support for client's significant others, (i.e. parents, siblings) who are also affected by or may affect the young person's use of illicit drugs, within a holistic, empowerment and strength based model of care.
Vision	Youth empowered towards independence
Mission	To provide a community-base, supportive and therapeutic environment for at-risk, young people through the provision of services that foster social, emotional, physical and psychological well-being.
Aim	To work collaboratively with young people to assist them to work towards positive relationships free of exploitation, and to assist them to reduce their risk taking behaviours by empowering them.
Clients	Young people aged 12 to 25 years living in and around Cairns who are involved in, or at risk of involvement in opportunistic prostitution and / or illicit drug use, and/or have mental health needs.
Our service standards	<p>We aim to achieve the best practice in the provision of our services to our clients. We undertake to:</p> <ul style="list-style-type: none">• Show courtesy and respect at all times when working with our clients• Acknowledge and respect cultural diversity and traditions of Indigenous communities• Consult widely to make sure that our client's views and needs are being considered• Respond quickly to all requests for information and follow up as necessary• Be open and honest in communication• Provide information about our decision making processes• Welcome comments and suggestions about our services
Information for Applicants	<p>Applicants are request to provide a letter of application as well as a current resume with the names of two professional referees / current or previous supervisors.</p> <p>Applications can be emailed in <u>word format</u> only to: genevieve@yeti.net.au or posted to: The Manager (Private & Confidential) Youth Empowered Towards Independence PO Box 172 Bungalow 4870</p>

Applications close 4pm Monday 9th August,2010

Primary /

Responsibilities:

1. Deliver best practice casework, counselling and support with minimal supervision using sound assessment and intervention skills to deliver coordinated and culturally appropriate services, including engaging with families, community organisations and other key stakeholders, in accordance with legislative, policy and procedural requirements.
2. Provide support to young people engaged in the Drop-In space, and engage in appropriate opportunity driven therapeutic interventions.
3. Undertake a range of recording and information management tasks, including maintenance of case records, preparation of reports, performance reporting and data collection to ensure high quality services/ interventions and accountability.
4. Attend regular meetings within and outside of YETI and participate in planning, developing and maintaining standards that will ensure the highest qualities of service for young people.
5. Be familiar with YETI's Policies and Procedures and participate in the planning, developing and maintenance of standards, policies, procedures and other therapeutic documents.
6. Actively participate in training and professional development activities and promote methods of service delivery which are based on contemporary, evidenced- based, best-practice principles that are consistent with current trends and standards within the sector.
7. Planning, managing and organising own work and setting of priorities.
8. Liaise with people in senior positions on a regular basis and perform reasonable duties as required by those officers.

SELECTION CRITERIA

(Information only- no response required, although any interview would cover this criteria.)

- 1 Demonstrated experience in providing counselling and case management and an understanding of best-practice standards in relation to interventions, information management and legislative requirements.
- 2 Appropriate educational qualifications and/or experience in working with disadvantaged and 'at risk' young people.
- 3 An understanding of the issues faced by young people engaging in or at risk of engaging in substance misuse/abuse and the subsequent issues faced by their significant others.
- 4 An understanding and commitment to the philosophies of harm minimisation and empowerment and to be able to maintain a non-judgemental attitude when working with clients.
- 5 Be a positive role model with strong communication skills and have the ability to build rapport with young people with challenging behaviours and from diverse cultural backgrounds.
- 6 Ability to work independently with minimal direction as well as collaboratively within a multi-disciplinary team.
7. High level organisational skills including the ability to be flexible, set priorities, manage time efficiently, have sound-problem solving skills and the ability to use word processing, email and the Internet.

Conditions of employment:

- 1 Conditions as per SACS Award, wages as per Community Services Award.
- 2 Three months probationary period will apply
- 3 (a) Have current "Working with Children & Young People" Blue Card or conditional upon a positive notice of a "Working with Children & Young People" Suitability Check.
- 4 Driver's license

5 Willingness to participate in training for a Senior First Certificate or have current certificate.